NHS
Calderdale and Huddersfield
NHS Foundation Trust

Medical Illustration Department

Why do I need to have photographs taken?

About Medical Illustration

The Medical Illustration Department provides healthcare professionals in Calderdale and Huddersfield Foundation Trust with various kinds of visual media to help care for patients.

The department is situated on the main ground floor at Huddersfield Royal Infirmary.

Opening times: 8.30am to 4.30pm Monday to Friday

To make an appointment please call **01484 342328.**

Please bring the request card your doctor/nurse has given you, to your appointment.

We hope this leaflet will help to answer some of your questions. If you have not had clinical photographs taken before, and if you are still unsure of anything, please ask your doctor/nurse or the photographer.

Why am I being photographed?

Your doctor has asked us to take some photographs to help record your treatment and progress. These photographs are completely confidential and images are stored on a secure database.

Your consent

You will always be asked for your consent and your doctor/nurse will explain what the photos will be used for.

Photographs will be stored on secure hospital systems and will form part of your patient record.

We have three levels of consent depending on the reason for you being photographed:

C. This means you consent to having your photographs taken for your medical record only.

B. This means you consent to having your photographs taken for your medical record and made available for teaching.

A. This means you consent to having your photographs published as explained to you by your doctor.

If you agree to do so, your photographs (or video) may be used to teach medical/healthcare students and doctors about your condition. Or your doctor may discuss your photo's and how to manage your condition with other healthcare professionals.

Your photographs (or video) may be used in medical journals or textbooks. In this case the doctor requesting your photographs will explain why he/she wishes to publish them. This form of photography is uncommon.

compassionate care

Photographs will never be published without your consent.

Should you decide you do not want to agree to either level of consent, your decision will not affect the level of care you receive and it is only in very rare circumstances that we would make visual recordings without permission – for instance if we felt that your refusal would adversely affect your care.

You can also change your mind or withdraw consent after the photo's have been taken although we cannot accept liability for any photos that may have already been published. If you wish to rescind or amend consent please do so in writing to the **Medical Illustration Department, Huddersfield Royal Infirmary, Acre Street, Huddersfield, HD3 3EA.** Requests to rescind or amend existing consent will be responded to within two weeks of receipt.

If you require further information on Trust data policies please go to https://www.cht.nhs.uk/patients-visitors/privacy-notice.

Any decision will not affect the level of care you are given.

Can I have copies of my photographs?

All our images are saved on a secure database and only authorised clinical staff can access these. Any recordings will be stored in accordance with the Data Protection Act 1998 and this means you have the right to apply to see copies of your records. This can be done by contacting the Medical Records Department on (01422) 222065. There may be a small charge for this service.

How will I be photographed?

The photographer will explain what you need to do and will show you how you should be positioned in order to get the best results.

Sometimes, it may be necessary to remove makeup, items of clothing or jewellery to obtain good clear photographs. Our aim is to make your photographic procedure as comfortable as possible.

Who will photograph me?

One of our team of photographers will photograph you. All of our photographers are registered Medical Illustration Practitioners and are specially trained in clinical photography.

How long does the procedure take?

You will usually be photographed within a few minutes of arriving at our reception. The procedure will usually take less than 10 minutes to complete.

Suggestions and Improvements

If you would like to make any comments or suggestions about our service then please contact the Medical Illustration Manager, who will be happy to hear from you.

If you have any comments about this leaflet or the service you have received you can contact :

Department Manager
Medical Illustration
Huddersfield Royal Infirmary

Telephone No: 01484 342328

Email: medicalphotography@cht.nhs.uk

www.cht.nhs.uk

If you would like this information in another format or language contact the above.

Potřebujete-li tyto informace v jiném formátu nebo jazyce, obrat'te se prosím na výše uvedené oddělení

Jeżeli są Państwo zainteresowani otrzymaniem tych informacji w innym formacie lub wersji językowej, prosimy skontaktować się z nami, korzystając z ww. danych kontaktowych

ਜੇ ਤੁਸੀਂ ਇਹ ਜਾਣਕਾਰੀ ਕਿਸੇ ਹੋਰ ਪ੍ਰਾਰੂਪ ਜਾਂ ਭਾਸ਼ਾ ਵਿੱਚ ਲੈਣਾ ਚਾਹੁੰਦੇ ਹੋ,
ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਉਪਰੋਕਤ ਵਿਭਾਗ ਵਿੱਚ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰੋ।

اگر آپ کو یہ معلومات کسی اور فارمیٹ یا زبان میں درکار ہوں، تو
براۂ مہربانی مندرجہ بالا شعبے میں ہم سے رابطہ کریں۔

"إذا احتجت الحصول على هذه المعلومة بشكل مغاير أو مترجمة إلى لغة مختلفة فيرجى منك الاتصال بالقسم المذكور أعلاه"